Dear Parents,

As the school year comes rapidly to its last days, I am sure your children are busy revising for their examinations and excited about their well deserved holidays.

I would like to say a huge thank you for all your support this year. It has been another hugely busy and successful year for us all. I believe your support and kindness has helped both teachers and students to make IAK an even better school.

1. **Shorter days**

   Just a reminder, from Sunday 26th May we will have shorter days as we enter the examination period. Finish times will be:

   - **Foundation:** 11:15 (Foundation buses will leave at 11:00)
   - **Primary and Secondary:** 12:15 (Primary and Secondary buses will leave at 12:20)

2. **Requests for early departure**

   Please note that we cannot approve early departure of your children from the school unless a signed letter from the parent is given in at the front office before 8:00 am on the day your child needs to leave school early.

3. **Examination Timetables and Calendar for next year**

   These have been posted on our website, please check the ‘downloads’ section of our website to see your child’s examination timetable and the calendar for 2013-2014:


4. **Report cards and the last day of school**

   Report cards will be issued on the last day of school (18th June). Please do not ask for report cards before this day as they will not have been printed.

5. **School closing for the summer**

   IAK will be completely closed during the summer from the 1st July until 12th August.

   If you need any documents, certificates or letters from the school, you must collect these by the 18th June, after this date official certificates or letters cannot be issued.
6. **Re-registration for 2013-2014**

Thank you all for re-registering for the next academic year, I think most of you have re-registered now. We will be closing registration on June 30th as the school will be closed after that. If you do need to make payments you can still do this through our website:

www.iak.edu.kw

7. **Mobile phones, cameras, ipads, tablets**

For next year we have had no choice but to tighten up our Mobile phone and Camera policy:

All mobile phones and cameras are banned from the school and will be confiscated from students if found, until the end of the academic year. A camera may be brought to school only with the written permission of the Principal and only for specific reasons such as an event or project only. Random searches will have to be carried out regularly to enforce this.

8. **Changes in the school leadership**

We are planning some changes for the next academic year which I am sure you will be pleased with. These will be announced after two weeks through our website.

Yours Sincerely,

IAK Principal